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**WASTE REVIEW ASSESSMENT AND ENGAGEMENT OFFICER**

**£30,313 to £34,612 per annum**

**37 Hours per week**

**Fixed term – 18 months**

We have an exciting opportunity for a Waste Review Assessment & Engagement Officer to join our Operations team on an 18-month secondment (with the possible option to extend).

The Waste Review is part of the Simpler Recycling legislation that is due to be fulfilled by April 2026 for residential waste collections and recycling at flats within the District. The implementation of this change is being delivered by a Council wide Project Team and managed and delivered via the Operations Service.

The post will be based around the District for a substantial part of the working week so use of your own vehicle will be required. You will be engaging with residents and assessing their needs and requirements for additional waste collection receptacles. Agile/hybrid working is also supported subject to the requirements of the role.

It is an essential requirement that you have some demonstrable experience of data collation, input and analysis with the ability to report back meaningful and detailed information to support the Project Team.

Strong administration skills and IT skills are essential. You must have proven customer service experience and be able to deal with stressful and emotive situations, remaining highly professional and polite.

You will have excellent customer service skills and experience of working in customer relations or a customer facing role. You will be personable and approachable, as well as having experience of working in a busy environment with the ability to promote Simpler Recycling at every opportunity.

To be successful in joining our team you will need to be a team player with strong interpersonal and organisational skills and an enthusiastic approach to challenges.

**Why choose Braintree District Council?**

Braintree is an ambitious and dynamic Council and is becoming one of the fastest growing Districts in the East of England with three growing towns, London just 45 minutes away and the district located directly between the international transport centres of Stansted Airport and Harwich and Felixstowe International Ports. We have a deserved track record for delivering and a strong reputation within the business community.

Braintree District Council is a great place to work. We pride ourselves on our creative, innovative and forward thinking approach which is led by our staff. We are committed to having an engaged workforce who understand our strategy and how they can help deliver it.

For an informal chat about this role, please contact Marie Lamb on 01376 552525 or e mail marie.lamb@braintree.gov.uk .

For more information and to apply click here: [Waste Review Assessment and Engagement Officer](https://ce0144li.webitrent.com/ce0144li_webrecruitment/wrd/run/ETREC179GF.open?WVID=889743G1EE&VACANCY_ID=933196Hp2z)

**Closing Date: Tuesday 21st January 2025**